# How to process an **EMV Transaction**

**1.** Press sale and enter the transaction amount. Then press F1 to confirm.

PRESS SALE

**2.** Insert your chip card, chip first, into terminal.

INSERT CARD

**3.** Follow terminal prompts. **DO NOT** remove card.

PROMPTS

**4.** Enter pin if requested.

ENTER PIN

**5.** Remove the chip card when prompted. Screen says "Return to Clerk". Press Enter button to confirm, then sign receipt.

REMOVE CARD

**CLARUS**
MERCHANT SERVICES